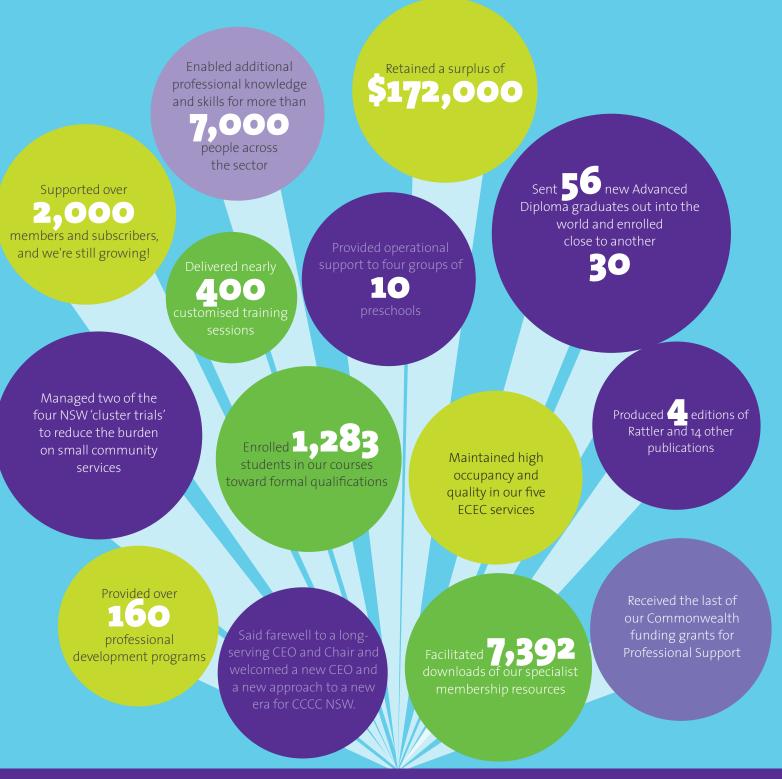


INFORM • INFLUENCE • INSPIRE

ANNUAL REPORT 2016



Snapshot In 2015-2016, we...



Advocacy for early childhood education is part of everything we do

Chairperson's Report

The 2015/16 financial year for Community Child Care Co-operative saw us continue, as in previous years, our advocacy and peak role; deliver highly valued outcomes for our members and the sector; and conclude with a \$172,973 surplus.

nfortunately, the year also concluded with the withdrawal of some 60 per cent of our core funding because of the Government's cancellation of the Inclusion and Professional Support Program and Community Child Care's role as Professional Support Co-ordinator for NSW, through Children's Services Central. While we had known for some time the funding would be cut, it is nevertheless a disappointment and a blow to Community Child Care and many other organisations across Australia.

We must emphasise to our members that we operate in very changed circumstances now, and in difficult financial times. As the Board guides the organisation through the new financial year, we begin with some serious challenges to our sustainability.

This financial challenge is intertwined with the organisational change that follows the departure of the long-serving Board Chair, the previous CEO and – as can be expected at such times – some members of staff. We again record our thanks to them for their service and wish them well in the future.

The Annual Report and your Annual General Meeting is, of course, a time to look forward, as well as looking back.

As your Board, we are responsible for stewardship of a highly valuable organisation that we know must adapt to the changed circumstances we now face. Changing times require new measures and we were very pleased to welcome our new CEO Diane Lawson in June 2016.

Diane was specifically recruited for her many years of business experience in the not-for-profit and social care sector and we have charged her with undertaking a thorough review of the organisation. Her review has informed the Board of the status of current operations, contracts, stakeholder and supplier relationships. As a result, we have been able to consider very carefully how our organisation's current operations and capacity will fit with the future direction of Federal and State governments' policy directions and the early childhood education and care sector we currently serve.

Consequently, we feel confident in our knowledge of the organisation's status and the Board's ability to guide the organisation into a viable future.

We have asked Diane to continue to develop future directions that will best serve the organisation and the early childhood education and care sector to support the delivery of quality outcomes for children and families.

The CEO's brief includes delivering a comprehensive business and marketing plan, new working budget, review of branding, strategy to strengthen member engagement and values alignment via the "CCCC way".

This next year will present challenges for Community Child Care following on from many years of surplus. We have to manage member and client expectations as we operate with substantially diminished funds. We have directed that the organisation operates within its means and we are confident the CEO and leadership team of the organisation are on track to bring us safely through this change and on to an even stronger future in the early childhood education and care sector.

I would like to thank our Board, our CEO, the leadership team and the dedicated staff who have chosen to work with us during this challenging time to continue to serve you the members and deliver on our mission.

Wendy Lindgren Chairperson, Community Child Care Co-operative (NSW) Ltd.



Report from the CEO

Commencing in early June 2016, I inherited a great legacy of success. I also inherited the challenge of business restructuring following the loss of our organisation's core funding from both the Commonwealth and State governments.

he impact is a budget cut of more than 60 per cent and significant issues for our traditional operations. For example, without being able to subsidise courses as we have in the past, the new 2016/17 financial year calendar training registrations have fallen by 95 per cent and professional development registrations are down by more than 50 per cent. In last year's annual report, members were promised that Community Child Care Co-operative would survive and thrive. The Board and I are working to deliver on that promise and we ask you to understand this is no small task.

Merely surviving is a difficult prospect for an organisation that has had its budget more than halved: thriving is another order of magnitude but we are very determined to deliver both these outcomes to you.

On my arrival in the closing weeks of the financial year, I commenced a significant review of the organisation. The review has included working closely with the leadership team, staff think-tanks, and consultation with our members, stakeholders, partners and suppliers. The feedback from our member survey, in particular, will guide our new direction and we thank the nearly 400 members who submitted responses.

Our aim was to gather the intelligence we needed to set our direction and ensure the long-term viability and value of the organisation for its current and future membership. The outcome of the review is to make the changes required to improve, expand upon and complement current services.

The organisation currently provides the following directly to members and more broadly to the early childhood education and care sector:

- Compliance and best practice information
- Management support to services
- Sector news in simple and relevant formats
- Improved skills and knowledge for the ECEC sector
- A voice of the membership to the sector and policy-makers
- Thought leadership to members, government and

other sector-related businesses. Some of these services relied heavily on the government subsidies that have now been lost. We know that members still need these services, so we must look at what is available to the sector and continue to invest in what we are really good at. This includes:

- Advocacy and the implementation of the results of our advocacy
- Business support that our members say they most want, such as more management resources
- Supporting ever improving quality early childhood education and care with our training and consulting services.

In order to survive and thrive, we must be highly focused on the best uses of our resources for example:

- Actively promote our highly successful consulting service
- Revise and update our website to ensure the services we offer members can be easily found and used
- Respond to your request for more regional and rural professional development and flexible learning opportunities, such as webinars
- We will engage members far more directly in policy work via surveys and networking activities to give you the connection you want with our advocacy and to ensure our products and services are highly valued and relevant. The CCCC Champions program will be a key feature of this engagement – for which 20 of you have already nominated.

I am looking forward to working with you all in the coming years as we continue to build on our legacy for the benefit of children, families and educators.

Diane Lawson

CEO, Community Child Care Co-operative (NSW) Ltd.

RTO & Professional Development

Community Child Care Co-operative offers both accredited training – aligned to national qualifications as a Registered Training Organisation (RTO); and non-accredited training – professional development sessions and programs, conferences, seminars and webinars.

Accredited Training

Our Registered Training Organisation delivers courses leading to formal qualifications listed under the VET Quality Framework. In 2015–16, Community Child Care enrolled 1,283 students within the following courses:

- CHC30113 Certificate III in Early Childhood Education and Care
- CHC50113 Diploma in Early Childhood Education and Care
- CHC60312 Advanced Diploma of Community Sector Management
- BSB42015 Certificate IV in Leadership and Management
- Unit of competency CHCPRToo1 Identify and respond to children and young people at risk.

Many of our CHC30113 Certificate III in Early Childhood Education and Care and CHC50113 Diploma in Early Childhood Education and Care students are continuing their studies in the new year, while others have completed their course and graduated. This includes 56 students graduating with their CHC60312 Advanced Diploma of Community Sector Management and 1,149 students completing the unit CHCPRT001 – Identify and respond to children and young people at risk.

Professional Development

Our Professional Development program includes courses advertised in our handbook and calendar, and sessions we create and customise on demand for members and customers who require specific professional development.

In 2015–16, we delivered 170 customised sessions and over 160 professional development programs to members and customers, including directly mentoring educators on-site at services all over NSW. Our customised sessions included upskilling capacity of the sector in areas such as positive behaviour management, documentation and reflective practice.



Conferences and Events

In 2015–16 we created and delivered many events for our members and the wider sector, ranging from our traditional pre-election forum (federal this time) to Ignite, a weekend camping trip.

Some highlights of the year were:

- Ignite, November 2015. Our first weekend camping event that empowered educators in all things outdoors, set in the beautiful Glenworth Valley.
- New and Fairly New and Experienced Directors retreat – Albury and Sydney locations enhanced educator wellbeing and resilience and built capacity and partnerships with families and staff teams.
- Federal election forum, June 2016. We brought the three major parties' education representatives together to tell us how they would approach early childhood policy if elected. Greens Senator Sarah Hanson-Young attended in person, and Labor MP Kate Ellis and Liberal Education Minister Simon Birmingham participated by video link. The forum was attended by over 150 people and watched by over 800 online.



CEO Diane Lawson & Senator Hanson-Young

2016 FEDERAL ELECTION #EarlyEdForum





Sarah Hanson–Young Australian Greens

invigorating and inspiring weekend. Loved meeting so many amazing people who are passionate about our future generations, our children. Thanks CCCC for enriching my life and giving me such wonderful ideas. – Yvonne, Ignite Conference November 2015

Simon Birmingham Liberal/National Party

Ignite Conference

Children's Services Central

This year was the end of an era for Children's Services Central, and what a long, proud history. Looking back on ten years of professional support through our consortium, the numbers tell an amazing tale of **5,190** professional development sessions attended by **93,819** educators from **5,200** services throughout NSW.

nowing that the funding for our programs would end on 30 June 2016 did not stop our dedicated team who continued to deliver high quality professional learning and support across the state.

A snapshot of 2015–16 shows again how far and wide we continued to reach:

- **542** face-to-face sessions
- 6,263 participants
- **126** webinars, and
- 3 major conferences
 - Keys to Inclusion,
 - ISF Annual Conference, and
 - Cultural Connections.

We also worked with ACECQA to deliver a series of state-wide forums on educational leadership that reached 753 professional educators seeking to improve these very important skills.

Children's Services Central has been so well known and respected by directors, teachers, educators and support professionals in all types of services across the state that it has left a lasting impact.

Community Child Care is extremely grateful to our consortium partners who have all contributed to this work – Ethnic and Community Services Co-operative, NSW Family Day Care Association, Network of Community Activities, Contact Inc. and Semann & Slattery

So, it's farewell to Children's Services Central but we will maintain and improve on our history of strong training programs and relevant professional development as Community Child Care Co-operative moves ahead. <complex-block>

/ JUNE 201

NSW Preschool Support Programs

A major feature of 2015–16 was the continuation of our contracts with the NSW Department of Education to implement both the Cluster Management Trial (CMT) and the Operational Support Program (OSP) for preschools.

ommunity Child Care continues to advocate for more ongoing support for dedicated preschools and quality preschool settings in long day care. The changes coming about in government attitudes to preschool in NSW are partly due to our advocacy and the long-standing partnerships we maintain across the sector.

We are pleased to be able to directly support the implementation of positive programs such as the CMT and OSP, which also generate government funding to sustain our own organisation and let us share our expertise with community-based services.

Cluster Management Trial

The Trial was designed to test the potential for a combined or clustered management approach to lower pressure on volunteer management committees and improve the overall management of volunteer-run preschools.

There were 10 preschools in each cluster and Community Child Care managed the trial in two of the four regions: New England and Sydney Metro.

Community Child Care helped the clustered services to build their capacity for the longer term through local engagement; hosting regular

"Community Child Care provided wonderful support to both staff and Committee at Macarthur Preschool. The Committee gained valuable information and advice on Governance and their responsibilities as the Approved Provider. As a Director of a stand-alone Community Based Centre I found the support given to me was invaluable. In particular, information on Quality Improvement Plans, policies, strategic planning and support leading up to our first Assessment and Ratings visit." network meetings, delivering targeted professional development and enabling collaborations to build strong, collegiate relationships across locations.

We provided an average of 20 hours support per service per month. The preschool committees and educators shared their experiences and insights into pedagogy or leadership, as well as where to find tools or practical resources to help day-to-day management.

The project officially ended on 30 June 2016. The New England regional cluster preschools continue to meet and they recently wrote to us, "We know it is so important that we continue to meet and support each other".

The Trial represented a major investment in maintaining the viability of small and not-for-profit preschools around NSW. A full and independent evaluation is underway and we look forward to reading the report.

"I would really like to keep the connection with the other preschools going. Before the cluster group I always felt very isolated. When I started in this role as authorised supervisor, I had no experience or qualification and felt like there was no support available due to our isolated location. So I have found the cluster great in regards to networking." – Sally, Burren Junction Preschool

Operational Support Program

This program offered targeted support to preschools that had been identified as at risk of losing funding under the NSW preschool funding model.

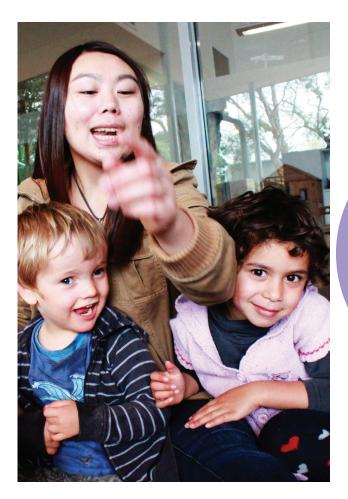
Working with four groups of 10 preschools in the Sydney area between August 2015 and July 2016 was a great experience for all involved, resulting in a positive rating of 95 per cent from the services we supported. The program addressed ways preschools can meet their funding requirements by helping them to:

- Understand the Preschool Funding Model
- Develop a business plan with strategies to increase the number of four- and five-year old children enrolled in quality preschool programs for 600 hours per year
- Create demographic models to assist preschool planning, enrolment and fee setting
- Create two-year projections for Income and Expenditure, and Preschool Funding Model enrolments and funding
- Develop an appropriate fee structure aligned to the Preschool Funding Model target cohort

.....

• Develop staff capacity and efficient staffing arrangements.

"Thank you for all the support and time given to us. Invaluable information that we would have struggled with given the time we have available to us." – St Lukes Preschool



iiiHub Update 🧹

Our iiiHub program continued to meet the needs of preschool and long day care services for support with leadership, management and governance.

ver the course of the year, the program packed in a lot of activity. Among the highlights of our endeavours for the year are:

- ♦ 30 on-site visits
- Established action plans, follow up procedures, facilitated networking
- Provided many hours of responsive phone and email support.

The preschools joining the iiiHub program represented many different stages of development. We worked with established preschool services with experienced directors, as well as extending the program to include services needing assistance with transition to new leadership.

We look forward to welcoming more services into the program in the year ahead.

"There are many wonderful and positive outcomes associated with iiiHub membership. First and foremost the management committee know they have support from a peak organisation that knows our preschool culture and governance structure intimately. They are supported throughout the term of their appointment and can rely on any information given to be up to date and carefully researched. Whilst other organisations support us for industrial issues we can rely on iiiHub to support our service as a whole within our community."

 Eve Hawkes from Engadine Preschool, outlining the benefits of iiiHub to preschools.

Member Survey

Members are the lifeblood of Community Child Care Co-operative, and it is important that we understand what our membership expects of us.

t the end of the 2015–16 financial year, Community Child Care created a Membership Services Survey to help us make sure we remain a trusted, relevant source of support for you and the wider sector.

And our members didn't let us down! The survey had a great response and, combined with the more recent Members' Policy Issues Survey, has really helped us put together some exciting plans for our membership in 2017. A selection of the outcomes from both surveys is presented here.

Membership survey highlights

- Community Child Care-developed resources

 our email updates, publications and webbased information – are, collectively, our most heavily used services
- Attending a training session in your area or having a Community Child Care trainer deliver a customised Professional Development session to your service are highly valued and utilised by members
- Our membership is growing, and once our members join, they stay! Over two-thirds of our members have been with us for more than six years
- More than 92 per cent of members rate our services as 'excellent' or 'good'
- The areas our members currently most want help in are – improving management and business planning skills, human resources and industrial relations, and marketing services.

The membership survey gave us great confidence in our direction for 2017, with most members asking us to target these activities for expansion:

- Face-to-face rural and regional professional development
- Webinars/recordings for time-poor educators
- More networking opportunities to encourage peer support
- Even more practical templates in our resources

Members' issues survey highlights

Your top three advocacy issues in 2016 are:

- Extending government funding to two years of preschool education (preschool for three year olds)
- Raising the reputation of early childhood education as a profession with the wider community
- Increasing grassroots educator representation in consultation processes for all issues.

In this survey, we also called for members to nominate as *CCCC Champions*. Already, 20 of our members have expressed interest in championing the early childhood topics they're most passionate about. We look forward to building the *CCCC Champions* program to full strength in the new year and growing our advocacy reach even further with more direct participation from our members.

Membership

Although faced with changing economic circumstances, our membership numbers increased in 2015–16, and we now have over 2,000 members and subscribers.

Membership statistics for 2015–16

Members	1,841
Subscribers	178
Preschool members	608
Long day care members	943
Individual & student members	189
Organisation memberships	1,652

Member Spotlight

Michelle is an educator at Top Ryde Early Learning, currently completing her Bachelor of Education at Macquarie University. She just received her Community Child Care Student Membership Pack in the mail and took this creative selfie to share with us.

Michelle says that she joined us as a student member, "to continue to develop myself professionally and personally and meet other educators

across the profession"

"I attended five of CCCC's conferences this year and was on the Incubate organising committee. These conferences never fail to inspire and refuel me as an educator – and I see them as the superfoods of early childhood!"

CSCM

Children's Services Community Management (CSCM) is a controlled entity of Community Child Care Co-operative NSW.

SCM is a specialised program which helps individual early childhood and care services remain in community ownership and meet the needs of local children and families.

Almost 400 children attended the five early childhood education and care services we operate in Sydney and the Hunter region.

The services underwent assessment and rating in 2014. Chippendale Child Care Centre has been rated at Exceeding the National Quality Standard. Clarence Town Preschool, Seaham Preschool, Thornton Child Care and Preschool and Wallalong Preschool have all been rated as Meeting the National Quality Standard.

Our average occupancy across all services was just under 90 per cent, with a high of 97 per cent at Chippendale Child Care Centre.

Thornton continues as our largest service, with 39 places and 114 children enrolled, and Chippendale, with its inner Sydney location remains in highest demand.

Service	Places each day	Children enrolled	Average occupancy
Chippendale Child Care Centre	36	79	97%
Clarence Town Preschool	20	74	88%
Seaham Preschool	20	68	85%
Thornton Child Care and Preschool	39	114	94%
Wallalong Preschool	20	62	79%
Total	135	397	88.6%



Preschool education has been our top advocacy issue in recent years.

cscm Service Spotlight Clarence Town Preschool

Clarence Town Preschool is surrounded by bushland. Our beautiful setting means that nature comes naturally into our programming with the children. Community gifts and fundraising during the year meant that we were able to build five large garden beds on the grounds and they are all filled with vegetables.

Grant applications can be hard work, but we won several grants this financial year which meant we could:

- Build a large shade house
- Purchase resources to support our inclusion of Aboriginal culture
- Send teachers to professional development with the local Aboriginal education unit
- Participate in the local country music festival

 Purchase preschool clothing and bags to assist low income families and increase our general visibility in the community.

We worked hard on our exposure to the local community. We entered the Dungog Chamber of Commerce Business Awards and we were runner up in the Professional Services category. We also had several editorial features in the *Dungog Chronicle* including stories about Dog Safety Awareness, our bush walking program, and the successes we had for various grant applications.

One other highlight this year was that we were absolutely delighted to see our 2015 early childhood education trainee graduate, and we have continued this great experience by employing another local person in the trainee role.



Local preschools, like Clarence Town, show the power of speaking out to media and government representatives.

Publications & Submissions

Community Child Care Co-operative produces a wide range of publications and resources for our members, and advocates for the early education care sector by providing reports, submissions and policy positions to governments.



ur recent member survey shows how highly our membership rates *Shortside, Rattler* and *Broadside* – it is second only to our Members' Resources on the website in terms of 'most valued services' we provide.

Community Child Care Co-operative takes special care in preparing our publications, ensuring they are well designed, easy-to-read, and contain the information the early childhood education and care sector needs. We're pleased to say that in our member survey, 'Reading updates and information' was selected by nearly 100 per cent of respondents as a valuable service.

In 2015–16 we issued:

- **136** editions of *Shortside* to **6,150** subscribers
- 63 email updates to 16,045 other subscribers on the Community Child Care e-news lists, including Professional Development, media releases and RTO updates
- 4 editions of the award-winning *Rattler* magazine (Winter 2015, Spring 2015, Summer 2015 and Autumn 2016)
- **6** editions of the bi-monthly *Broadside* newsletter, and one edition of *Broadside Briefing*
- 3 editions of *Little Green Spade* booklets (Renewal, Prepare, and Good to Grow)
- The **first** edition of *EC:Living* magazine, part of Community Child Care's wellbeing initiative. The *EC:Living* program is a member benefit comprising two 48-page publications per year, and access to ecliving.org.au
- 77 articles on the member benefit site, ecliving.org.au, providing tips on nutrition, money management, fitness, wellbeing and community development
- Thinking and Learning about Leadership: Early childhood research from Australia, Finland and Norway, a 282-page academic publication

- 2 Professional Development handbooks to over 5,390 services (July–December 2015 and January– June 2016)
- Maintained 8 websites: ccccnsw.org.au cscentral.org.au cscsm.org.au earlyeducation.org.au ecliving.org.au longdaycarepd.com.au preschools.org.au littlegreenspade.org.au



Reports and Submissions

dvocating on behalf of our members and the early education and care sector is an important part of Community Child Care activities and during 2015–16, we were active in preparing a number of key submissions and reports:

- August 2015: Report
 University of Canberra, Child Care Demand Study
- July 2015: Submission
 Unimaginable: A response from Community
 Child Care Co-operative (NSW) to the Regulation
 Impact Statement on the Child Care Assistance
 Package

 September 2015: Ministerial Briefing
- What if the Preschool Funding Model has some unintended consequences?
- January 2016: Submission
 Amendment (Jobs for Families Child Care
 Package) Bill 2015: A submission from Community
 Child Care Co-operative (NSW) to the Senate
 Education and Employment Standing Committee
- May 2016: Submission Productivity Commission Inquiry into National Education Evidence Base





Statement of Profit or Loss and Other Comprehensive Income for the year ended 30 June 2016

	-		
	Note	2016	2015
		(\$)	(\$)
REVENUE	2	8,954,727	8,854,463
Cost of Sales of Publications	3	(18,155)	(12,935)
Depreciation	3	(61,719)	(57,257)
Accounting & Auditing		(18,605)	(19,500)
Advertising & Marketing		(103,618)	(94,060)
Board Expenses		(126)	(321)
Computers & Office Equipment		(54,220)	(64,553)
Contractor & Consulting		(559,252)	(752,246)
Employment Benefits		(3,006,940)	(2,802,665)
nsurance		(27,015)	(17,507)
Motor Vehicles		(11,945)	(10,973)
Printing/Postage		(58,921)	(65,771)
Professional Support Service Provider	r Contract	(3,712,255)	(3,459,414)
mpairment of Financial Assets		-	(130,000)
Rent		(87,179)	(80,534)
Repairs & Maintenance		(70,221)	(64,604)
Fravel & Accommodation		(167,581)	(133,440)
Jtility Expenses		(73,874)	(81,869)
Web Development Cost		(81,061)	(74,255)
Other Expenses		(669,065)	(627,996)
Profit/(Loss) for the year	3	172,973	304,564
Other comprehensive income		-	-
Iotal comprehensive income for th	ie year	172,973	304,564
fotal comprehensive income attributable to the entity		172,973	304,564

Statement of Financial Position as at 30 June 2016

	Note	2016	2015
		(\$)	(\$)
CURRENT ASSETS			
Cash & Cash Equivalents	13	2,296,865	1,971,802
Receivables	4	1,141,686	958,006
Inventories	5	-	9,960
Other Assets	6	43,690	36,650
TOTAL CURRENT ASSETS		3,482,241	2,976,419
NON-CURRENT ASSETS			
Property, Plant and Equipment	7	172,035	206,180
Intangible Assets	8	87,581	96,209
Financial Assets	9	120,000	120,000
TOTAL NON-CURRENT ASSETS		379,616	422,389
TOTAL ASSETS		3,861,857	3,398,808
CURRENT LIABILITIES			
Payables	10	1,555,558	1,257,349
Provisions	11	84,088	105,405
TOTAL CURRENT LIABILITIES		1,639,646	1,362,753
NON-CURRENT LIABILITIES			
Provisions	11	148,795	135,612
TOTAL NON-CURRENT LIABILITIES		148,795	135,612
TOTAL LIABILITIES		1,788,441	1,498,365
NET ASSETS		2,073,416	1,900,443
EOUITY			
Retained Profits	12	2,073,416	1,900,443
TOTAL EQUITY		2,073,416	1,900,443

Income Training/Consulting – 18% Membership – 4% Advertising, Referral Income, Publications, Management Fee – 6% Crants – 69%

Financial Position

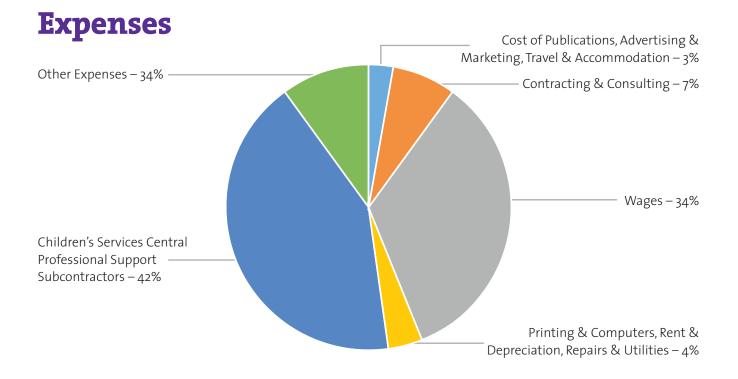
Statement of Changes in Equity for the year ended 30 June 2016

Equity		Retained Earnings (\$)
E.	Balance at 1 July 2014	1,595,879
ii.	Profit/(Loss) for the year	304,564
Changes i	Total other comprehensive income for the year	-
я	Balance at 30 June 2015	1,900,443
la	Profit/(Loss) for the year	172,973
IJ	Total other comprehensive income for the year	-
	Balance at 30 June 2016	2,073,416

Statement of Cash Flows for the year ended 30 June 2016

Cash Flows		Note	2016 (\$)	2015 (\$)	
Ę	CASH FLOWS FROM OPERATING ACTIVITIES				
Ξ	Grants received		7,025,288	7,402,200	
S.	Receipts from customers		2,454,056	2,217,876	
Ű	Payments to suppliers and employees		(9,187,985)	(8,883,643)	
	Interest received		52,649	39,118	
	Net cash used in operating activities	13(b)	344,009	775,551	
	CASH FLOWS FROM INVESTING ACTIVIT Receipts from sale of property, plant	TIES	-	-	
	& equipment				
	Payments for purchase of property, plant & equipment		(18,946)	(72,217)	
	Payments for purchase of investments		-	-	
	Net cash used in investing activities		(18,946)	(72,217)	
CASH FLOWS FROM FINANCING ACTIVITIES					
	Net cash used in financing activities		-	-	
	Net increase in cash held		325,063	703,334	
	Cash at the beginning of the financial yea	r	1,971,802	1,268,468	
	Cash at the end of the financial year	13(a)	2,296,865	1,971,802	

Full financials and accompanying notes can be found at: www.ccccnsw.org.au/2016-financials.pdf





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